



AITKIN COUNTY BOARD OF COMMISSIONERS

May 9, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample
	Added item 6C

1.D Citizens Public Comment by: None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

April 26, 2023 - May 9, 2023

B) Approve County Board Minutes-

April 25, 2023

C) Approve Electronic Funds Transfers

Total	\$808,725.25
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D) Approve Commissioner's Vouchers

General	\$88,168.09	Unorg Twn	\$8,264.00	Trust	\$12,602.54	Parks	\$23,236.92
Reserves	\$5,379.07	HHS	\$43,247.26	Forest Dev	\$959.16	CRF	\$5,000.00
R&B	\$71,947.40	State	\$4,667.50	LLCC	\$10,424.16	Total	\$273,896.10

E) Approve Manual Warrants/Voids/Corrections-

WEX Payment 4/21/23

General	\$164.00						
						Total	\$164.00

F) Approve Manual Warrants/Voids/Corrections-

WEX Payment 4/24/23

General	\$16.86						
						Total	\$16.86

G) Approve Manual Warrants/Voids/Corrections-

WEX Payment 4/25/23

General	\$1,212.53									
									Total	\$1,212.53

**H) Approve Manual Warrants/Voids/Corrections-
ELAN 4/13/23**

LLCC	\$2,212.22	HHS	\$506.01							
R&B	\$25.64	General	\$2,454.12							
									Total	\$5,197.99

**I) Approve Auditor Vouchers-
Auditor Warrants 4/21/23**

General	\$75,000.00									
									Total	\$75,000.00

**J) Approve Auditor Vouchers-
Auditor Warrants 4/28/23**

Forest Dev	\$44,582.96									
									Total	\$44,582.96

**K) Approve Manual Warrants/Voids/Corrections-
LLCC Refund 4/28/23**

LLCC	\$94.00									
									Total	\$94.00

**L) Adopt Resolution-
SR Donation - Williams Township**

**M) Adopt Resolution-
Grant in Aid Funds for Snowmobile/Ski Trails**

**N) Approve Manual Warrants/Voids/Corrections-
Est. MNCARE Tax 2nd Qtr. 2023**

HHS	\$162.59									
									Total	\$162.59

**O) Approve Manual Warrants/Voids/Corrections-
WEX Payments 5/2/23**

General	\$1,005.38									
									Total	\$1,005.38

**P) Adopt Resolution-
SR Donation - Libby Township**

**Q) Approve Manual Warrants/Voids/Corrections-
LLCC Credit Card Fees April 2023**

LLCC	\$297.97									
									Total	\$297.97

Regular Agenda

3A Jessica Seibert – County Administrator
Informational Only
Dr. Bill Brendel - Transformative Learning Institute Introduction

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

4A Bobbie Danielson – Human Resources Director
Motion to:
Approve Personnel Committee Recommendations

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

4B Bobbie Danielson – Human Resources Director
Motion to:
Approve Settlement in Lieu of Health Insurance Premiums

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

Bobbie Danielson – Human Resources Director

4C **Motion to:**
Approve Policy Update - Employee Recognition Section

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

5A Mark Jeffers – Economic Development Coordinator
Motion to:
Award Funding - Business Development and Recreation Grant

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

5B Mark Jeffers – Economic Development Coordinator
Motion to:
Award Funding - Revitalization Grant

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

6A Jessica Seibert – County Administrator
Informational Only
National Center for Public Lands Counties Discussion

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

6B Jessica Seibert – County Administrator
Informational Only
Administrator Updates

HHS Admin. Team Mtg., MetroState/North Hennepin Community College Mtg., HHS All Staff Mtg., Regional MACA Mtg., Emergency Management Training, Interagency Mtg., Extension Mtg., Snake River Watershed call, MCMA Confere

6C Jessica Seibert – County Administrator
Motion to:
Approve PILT Letter of Support

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

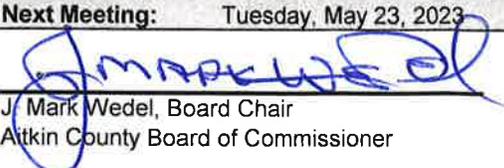
Committee Reports

7A

Motion to Adjourn

Motion made at 10:33 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, May 23, 2023


J. Mark Wedel, Board Chair
Atkin County Board of Commissioner


Jessica Seibert
County Administrator

SNOWMOBILE / SKI TRAIL FUNDING

WHEREAS, Local units of government can apply for Grant-in-Aid funds for trail development, maintenance, grooming, and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile Clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2023-2024 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

NOW, THEREFORE BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grant-in-Aid assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC Ski Trails

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the 2023-2024 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of May, 2023



Jessica Seibert
County Administrator

By Commissioner: Sample

20230509-043

SR Donation – Township of Libby

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Libby \$100.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Township of Libby Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

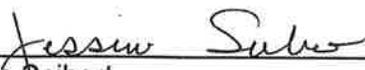
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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 9, 2023

By Commissioner: Sample

20230509-044

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Williams \$200.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Township of Williams Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

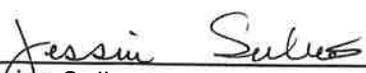
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FIVE MEMBERS PRESENT All Members Voting xxx

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Jessica Seibert
County Administrator